

# SEND D2 Digital Skills L1

## Course overview

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Digital Skills is a driving force in our lives today from surfing the internet, working in an office or Skyping your friends and colleagues.. Having computer skills can open up a variety of careers and is rapidly becoming a crucial skill for everyone.

This new course will help you to study the core skills needed for life and work in today's society.

## What will I study?

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You will study the following 5 categories of essential digital skills for life and work at Level 1:

- communicating
- handling information and content
- transacting
- problem solving
- being safe and legal online

## Assessment method

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During the course, your tutor will set tasks and assignments to help you to learn and progress. At the end, there will be an online (exam style) assessment set by the examining board that will take place within the college building. You will need to pass this to gain your qualification.

## Entry requirements

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You should have successfully completed SEND D1 Digital Skills L1. Please ensure that your enrolment form is signed by your tutor, or you have tutor agreement prior to submitting to the enrolment team.

## What should I bring with me?

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You will need to take notes so bring along your preferred tools such as pen/paper or electronic device. We have computers for you to use in classrooms and in our Student Services Lounge. There are currently no printing facilities at the college.

### **Key information**

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Where possible this course will take place on site with social distancing measures in place. In the event of a lockdown, the course may need to take place online via MS Teams.

### **Possible next steps**

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Following the successful completion of this course, you will be supported to enrol on to the most suitable level course for you.

### **Contact us**

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Our friendly staff can give you further advice and support.



email: [adultcollegeenquiries@lbbd.gov.uk](mailto:adultcollegeenquiries@lbbd.gov.uk)

call: 020 8270 4722

