

LLDD Digital Skills: Preparing for Entry 3 Digital Skills

Course overview

Digital Skills classes will help you improve your computer skills for the workplace or for your personal life whatever level you are at. This course will prepare you to work towards a digital skills qualification at your own pace in a friendly group suited to your level.

What will I study?

You will start to explore the essential digital skills for life and work at beginners level, so that you will be prepared for the full qualification at Entry Level. This includes:

- communicating
- handling information and content
- transacting
- problem solving
- being safe and legal online

Assessment method

The qualification is assessed by assignment per unit. All units are assessed via assignments which are individually graded and may take place outside your class times. An overall grade for the qualification is awarded. All unit assessments are marked and graded by your tutors.

Entry requirements

You should have successfully completed a basic LLDD course in Digital Skills. Please ensure that your enrolment form is signed by your tutor prior to submitting to the enrolment team.

What should I bring with me?

You will need to take notes so bring along your preferred tools such as a pen and paper or an electronic device. We have computers for you to use in classrooms and in our Student Services Lounge. There are currently no printing facilities at the college.

Key information

Code	Date	Time	Location	Full Fee	Concessionary Fee
8106	Autumn Term 2020 Tuesday 29 September 2020 to Tuesday 8 December 2020 Spring Term 2020 Tuesday 5 January 2021 to Tuesday 9 February 2021	1pm to 3.30pm	Barking	£12.00	£12.00

Possible next steps

You will be supported to enrol on to the most suitable course for you following the successful completion of this course.

Contact us

Our friendly staff can give you further advice and support.



email: adultcollegeenquiries@lbbd.gov.uk



call: 020 8270 4722