

# Digital Skills: Understanding Digital Skills

## Course overview

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Develop your digital skills to meet your individual goals and progress to the next level. This course will support you to use digital devices to make work and leisure more interesting.

## What will I study?

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You will explore what you can do with computers and digital devices besides creating basic files. Your tutor will work with you to decide what will help you the most in your life or work. This might include further internet work, creating presentations or looking at videos and digital photography.

## Assessment method

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Your tutor will give you verbal feedback throughout the course. You will also take part in Q&A sessions and discussion to confirm your understanding. There will be classroom activities and role play and you will receive verbal and written feedback.

## Entry requirements

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You should be able to:

- recognise the basics functions of a computer
- listen to and answer simple questions about personal details, experiences, personal events and narratives
- listen to and follow simple instructions and requests containing single steps from familiar people
- ask questions using key words to obtain information for instruction
- contribute in simple oral interactions on a simple idea or subject, including conversations and discussions

## What should I bring with me?

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You should bring a pen and a notepad

## Key information

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Code	Date	Time	Location	Full Fee	Concessionary Fee
8105P	Monday 19 April 2021 to Monday 21 June 2021	1pm to 3pm	Dagenham	£12.00	£12.00

## Possible next steps

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You will be supported to enrol on to the most suitable course for you following the successful completion of this course.

## Contact us

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Our friendly staff can give you further advice and support.



email: [adultcollegeenquiries@lbbd.gov.uk](mailto:adultcollegeenquiries@lbbd.gov.uk)



call: 020 8270 4722