

Course overview

If you believe you would benefit from improved English skills, whether this is to improve your job prospects, help your children with their homework, or as a stepping-stone to further study this will be the ideal starting point.

This course will help you to improve your reading, writing, and speaking and listening skills so that you can be confident in most daily activities. You will learn in a supportive and welcoming environment, with guidance from the tutor. You will work on your own and with other learners on different tasks so as well as developing your English skills you will be practicing life and work skills such as decision-making, prioritising, collaborating and independence. You will be expected to complete homework to reinforce and extend your skills outside of class time.

What will I study?

On this course you will be introduced to the following topics:

- Reading critically
- Summarising your reading
- Writing letters, Reports, e-mails etc.
- Formatting your written work
- Using grammar and punctuation appropriately
- Proof-read your work

Assessment method

Various assessment methods, including on-line and paper-based assessments, individual, group work and communication activities, and given feedback on your progress. Throughout the course you will also receive feedback from your tutor and learn the skills to self-reflect and evaluate your progress.

Entry requirements

You will need to complete an English introduction course to ensure that this course is at a suitable level for your needs.

What do I need for my class?

You will need to take notes so you will need to have your preferred tools such as pen/paper or electronic device. An A4 ringbinder folder will also be essential for storing paper notes.

Key information

This course will take place online via Microsoft Teams.

Possible next steps

Following the successful completion of this course, you will be supported to enrol on to the most suitable course for you.

Contact us

Our friendly staff can give you further advice and support.



email: adultcollegeenquiries@lbbd.gov.uk



call: 020 8270 4722