

# Level 4 IQA (Internal Quality Assurance) Award

## Course overview

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Do you want to develop your assessing skills? Are you already a qualified assessor and want to progress into quality assurance? The purpose of this qualification is to confirm competence in an occupational role to the standards required by an awarding body or national standard. It is intended for those who maintain and improve the quality of assessment from within an organisation or assessment centre.

## Two Units

Understanding quality assurance (QA) of assessment processes and practice (**Theory Unit**).

Quality Assurance (QA) of assessment processes & practice (**practical unit**).

To complete the practical unit, you need access to at least two assessors, each of whom must be working with at least two learners.

## What will I study?

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Your study will include:

- what is quality assurance and why do we do it?
- roles of practitioners involved in the process.
- QA regulations and codes of practice.
- planning QA.
- sampling strategies.
- QA activities and record keeping.
- making QA judgments.
- giving Feedback.
- writing reports.
- standardisation.
- disputes and appeals.
- legislation, Equality and Diversity.
- CPD - continued professional development
- reflective practice.

## Assessment method

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Throughout the course you will receive feedback from your Tutor. You will be assessed using various assessment methods, including assignment and practical observation of practice. You will also learn the skills to self-reflect and evaluate your progress.

## Entry requirements

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To complete the practical unit, you need access to at least two assessors, each of whom must be working with at least two learners. You must have attended the introduction to IQA course. Ideally you will hold an assessor's qualification or have been working as an assessor. You will need to hold or be working towards a level 2 functional skills in English and Maths

## What should I bring with me?

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You will need to take notes, so bring along your preferred tools, such as a pen and paper or an electronic device. An A4 ring binder will also be essential.

## Key information

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Code	Date	Time	Location	Full Fee	Concessionary Fee
2651C	Friday 5 March 2021 to Friday 11 June 2021	3pm to 5pm	Barking	£450.00	N/A

## Possible next steps

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Following the successful completion of this course, you will be supported to enrol on to the most suitable course for you.

## Contact us

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Our friendly staff can give you further advice and support.



email: [adultcollegeenquiries@lbbd.gov.uk](mailto:adultcollegeenquiries@lbbd.gov.uk)



call: 020 8270 4722