# **Digital Skills for Life**



#### Course overview

Digital Skills has become an essential part of life, especially since Covid19. To be able to access many of the services around us, such as doctors, banks and council offices, we need to use the internet. Even simple communication using digital video is rapidly becoming a crucial skill for everyone.

This short course will help you to study the basic Digital skills needed for life today's society.

### What will I study?

This course will aim to teach you how to...

- · use digital skills safely and responsibly.
- use digital skills when carrying out a simple personal or household task or planning a personal or leisure activity.
- use digital skills to communicate with friends and family.

#### Assessment method

During the course, your tutor will set tasks and assignments to help you to learn and progress.

### **Entry requirements**

You should have successfully completed a Digital Skills Introduction course. Please ensure that your enrolment form is signed by your tutor, or you have tutor agreement, prior to submitting the enrolment team.

# What should I bring with me?

You will need to take notes so bring along your preferred tools such as pen/paper or electronic device. We have computers for you to use in classrooms, although you are also welcome to bring your own device. There are currently no printing facilities at the college.

### **Key information**

Where possible this course will take place on site with social distancing measures in place. In the event of a lockdown, the course will take place online via MS Teams.

# Possible next steps

Following the successful completition of this course, you may wish to continue to a full Digital Skills Entry 3 for Life and Work.course. If you need more time on a PC before moving to the next level, you can also attend the free sessions in the borough libraries where you will be offered support.

#### Contact us

Our friendly staff can give you further advice and support.



email: adultcollegeenquiries@lbbd.gov.uk call: 020 8270 4722

