

# Introduction to Digital Skills Courses

## Course overview

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We use technology to work, learn and communicate. Having digital skills has become an essential part of many job roles and can lead to exciting opportunities. Are you looking to improve your digital skills?

This course is designed to give you an idea of where to begin and will help to start you on a journey to learn about Digital Skills.

## What will I study?

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You will identify what you already know and explore what you need to learn. This will help determine the right level for you to work at and identify the best course for you.

## Assessment method

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You will receive feedback from your tutor throughout the course. You will be assessed using various assessment methods, including individual digital assessment of your skills and group work.

## Entry requirements

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There are no formal entry requirements. You should be able to understand, read and follow verbal instructions

## What should I bring with me?

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You will need to take notes so bring along your preferred tools such as a pen and paper or an electronic device.

We have computers for you to use in classrooms and in our Student Services Lounge. There are currently no printing facilities at the college.

## Key information

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Code	Date	Time	Location	Full Fee	Concessionary Fee
1001T	Thursday 17 September 2020 to Thursday 1 October 2020	9.30am to 12.30pm	Barking	£0.00	£0.00
1002PT	Wednesday 23 September 2020 to Wednesday 7 October 2020	12pm to 3pm	Dagenham	£0.00	£0.00
1003T	Monday 16 November 2020 to Monday 30 November 2020	12pm to 3pm	Barking	£0.00	£0.00
1004T	Tuesday 17 November 2020 to Tuesday 8 December 2020	9.30am to 11.30am	Barking	£0.00	£0.00
1005PT	Wednesday 20 January 2021 to Wednesday 10 February 2021	9.30am to 11.30am	Dagenham	£0.00	£0.00
1006T	Thursday 15 February 2021 to Thursday 11 March 2021	9.30am to 12.30pm	Barking	£0.00	£0.00
1007PT	Wednesday 3 March 2021 to Wednesday 17 March 2021	12pm to 3pm	Dagenham	£0.00	£0.00
1008T	Monday 10 May 2021 to Monday 24 May 2021	12pm to 3pm	Barking	£0.00	£0.00
1009T	Wednesday 9 June to Wednesday 30 June 2021	10am to 12pm	Dagenham	£0.00	£0.00
1010T	Tuesday 6 October 2020 to Tuesday 20 October 2020	6pm to 9pm	Barking	£0.00	£0.00

## Possible next steps

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You will be supported to enrol on to the most suitable course for you following the successful completion of this course.

## Contact us

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Our friendly staff can give you further advice and support.



email: [adultcollegeenquiries@lbbd.gov.uk](mailto:adultcollegeenquiries@lbbd.gov.uk)



call: 020 8270 4722